

U.S. Congresswoman Vicky Hartzler

Fourth Congressional District of Missouri



MILITARY SERVICE ACADEMY NOMINATION

Application Packet

-Class of 2020-

Office of Congresswoman Vicky Hartzler

Attn: Shaelyn McClanahan

2415 Carter Lane Suite 4

Columbia, Missouri 65201

(202) 577-3724

shaelyn.mcclanahan@mail.house.gov

U.S. Military Academy * U.S. Naval Academy * U.S. Air Force Academy * U.S. Merchant Marine Academy



U.S. Congresswoman Vicky Hartzler

Military Service Academy Application

General Information (please print)

Name: _____

Social Security Number: _____ Date of Birth: _____ / _____ / _____

Current Address:

Address *City* *Zip*

Telephone:

Home _____ Cell _____

E-mail Address: _____

Permanent Address (if different from above):

Address *City* *Zip*

Family Information

Parent(s) Name: _____

Parent(s) Telephone:

Home _____ Cell _____

Work _____

Academic Information

High School: _____
Name *Telephone*

Address *City* *Zip*

Principal: _____

High School Graduation Date (month and year) _____

College (if applicable):

Name *City* *State* *Zip*

Major: _____ Minor: _____ GPA: _____

List Academies Numerically in Order of Preference:

Air Force _____ Merchant Marine _____ Military _____ Naval _____

(It is your responsibility to open an application file with all academies for which you request a nomination)

Are you a United States Citizen? Yes _____ No _____

If selected by the academy, are you willing to dedicate four years to the academy followed by 5 years of military service? Yes _____ No _____

If selected by the academy, do you intend to pursue a military career following your obligatory service? Yes _____ No _____

If you applied for nomination through any other channels, please list here:

In accordance with Academy guidelines, I acknowledge:

I reside in the 4th Congressional District of Missouri

I am at least 17 years old, but will have not passed my 23rd birthday by July 1 of the year I would enter the academy (25 years old for USMMA)

I am unmarried, not pregnant and have no legal obligation to support a child or other dependent

Signature of Applicant

Date

Signature of Parent/Legal Guardian

Date

Return along with other requested items to:

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Checklist

_____ Military Service Academy Application (provided)

_____ SAT/ACT scores. In order for us to receive your scores, you should use Recipient Code 7503 for ACT. Information about the SAT Recipient Code can be obtained from your high school counselor. Filling in the appropriate number when you register to take the SAT/ACT allows your scores to be sent directly to us. You are encouraged to take the exams more than once, as the academy will accept your best score.

_____ Letters of recommendation from three individuals. One must be from a teacher, principal, or guidance counselor; one from an employer, coach, or extra-curricular advisor; and one from any person of your choice who is not related to you.

_____ Personal Essay - This essay should be limited to two typewritten pages on the following topic: “Why I want to attend a military service academy” The essay pages should be numbered with your name on each page.

_____ Recent photograph (from waist up only)

_____ Guidance Counselor Form (provided)

_____ High school transcripts (and college transcripts, if applicable) The Guidance Counselor Form requests he/she attach your transcripts, so you should confirm with the Counselor that the information was sent.

_____ Resume (one-page only)

The complete candidate file is due no later than October 15, 2014. This includes all of the above items, with the exception of additional ACT/SAT scores, which may be submitted after this date. Please note these scores are needed prior to the interview in order to be taken into consideration.

U.S. Congresswoman Vicky Hartzler Military Service Academy Application

Guidance Counselor Form

Name of Applicant: _____

Dear Guidance Counselor,

The above-name individual expressed an interest in attending a U.S. Military Service Academy. Please complete the information and submit to the address below, along with an official copy of the applicant's transcript, to be included in the file. This information is confidential and will be used only by my office, my Military Academy Nomination Panel, and, if necessary, the Academy. If you have questions or concerns, please contact my office:

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Class Rank (actual or approximate based on _____
High School career thus far)

Grade Point Average (actual or approximate) _____

Additional Comments:

Guidance Counselor Signature

Date

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Frequently Asked Questions

- **What are the basic eligibility requirements for a nomination?**

Be a U.S. Citizen

Be at least 17 years old and not yet 23 years old on July 1 of the year applicant would enter academy (25 years old for USMMA)

Be unmarried, not pregnant, and without legal obligation to support children or other dependents

Reside within the boundaries of the Fourth Congressional District of Missouri

Take the ACT or SAT exam

Meet the medical, physical and academic requirements of the academy

- **From whom can I receive a nomination?**

A member of the U.S. House of Representatives who represents the congressional district in which the candidate lives

Both U.S. Senators from the candidates' state

The Vice President of the U.S. (in certain cases)

The Secretary of the Branch of Service to which the candidate will apply

The Academy Superintendent

- **When should I apply for a nomination?**

The nomination period opens March 1st of each year. You should also simultaneously apply to each of the academies you wish to attend. **Keep in mind you might receive a nomination to your second or third choice.**

- **What is the deadline for completing an application?**

The complete application packet must be submitted to the academy coordinator in the Columbia, Missouri office by October 15, 2014.

- **What happens after I submit my application packet to the academy coordinator?**

Candidates who submit a completed application packet will be scheduled for an interview with Congresswoman Hartzler's Military Academy Nomination Panel in late fall. After the interview the coordinator will notify all applicants as to the status of their application and whether they have been selected for a nomination. Should you receive a nomination; **the academy will notify you by the following spring whether they will accept or decline your application.**

- **Why does Congresswoman Hartzler utilize the Academy Nomination Panel to choose nominees?**

Many panel members have been conducting service interviews for several years. This well-qualified, non-partisan panel ensures a fair and impartial process.

- **What criteria does the Panel use in selecting nominees?**

The panel nominates candidates based on a "whole person" evaluation, as suggested by the military academies. Factors such as academic achievements, extra-curricular activities, leadership skills, physical aptitude, character, and motivation are taken into consideration and compared with other applicants.

- **Who do I contact with questions or concerns about my application?**

Office of Congresswoman Vicky Hartzler

Attn: Donna Spickert

2415 Carter Lane Suite 4

Columbia, Missouri 65201

(573) 645-9625 - Donna.Spickert@mail.house.gov

